

## Basics

release-1	Move caret.
drag-1	Select text.
Shift-click-1	Extend text selection.
double-click-1	Select word.
triple-click-1	Select all the characters of the text node.
press-3	Show the <b>Edit</b> popup menu.
Drag&Drop	The object being dropped must be a file or the string representation of an URL. Opens the corresponding document.
RIGHT	Move caret to following character.
LEFT	Move caret to preceding character.
DOWN	Move caret to following line.
UP	Move caret to preceding line.
END	Move caret to end of line.
HOME	Move caret to beginning of line.
Ctrl-RIGHT	Move caret to following word.
Ctrl-LEFT	Move caret to preceding word.
TAB ★★★	Move caret to following text node.
Shift-TAB	Move caret to preceding text node.
ESCAPE END	Move caret to end of text node.
ESCAPE HOME	Move caret to beginning of text node.
Shift-RIGHT	Extend text selection to following character.
Shift-LEFT	Extend text selection to preceding character.
Shift-DOWN	Extend text selection to following line.
Shift-UP	Extend text selection to preceding line.
Shift-END	Extend text selection to end of line.
Shift-HOME	Extend text selection to beginning of line.
Ctrl+Shift-RIGHT	Extend text selection to following word.
Ctrl+Shift-LEFT	Extend text selection to preceding word.
ESCAPE Shift-END	Extend text selection to end of text node.
ESCAPE Shift-HOME	Extend text selection to beginning of text node.
Ctrl-TAB	Insert a tab character if the element preserves space characters. Otherwise, no effect.
ENTER	Insert a newline character if the element preserves space characters. Otherwise, no effect.
Ctrl-SPACE ★★★	Insert non-breaking space.
DELETE	Delete selection if any, character following caret otherwise.
BACK_SPACE	Delete selection if any, character preceding caret otherwise.
Ctrl-DELETE	Delete selection if any, word following caret otherwise.
Ctrl-BACK_SPACE	Delete selection if any, word preceding caret otherwise.

## File

Ctrl-N	New document.
Ctrl-O	Open document.
Ctrl-S	Save document.

Ctrl-P	Print document.
Ctrl-Q	Quit XMLmind XML Editor.

## Select



The element containing the caret is said to be *implicitly selected*. Most commands work whether an element has been implicitly or explicitly selected.

Ctrl-click-1	Select the node clicked upon. Repeating this action without moving the mouse selects its parent, then its grand-parent, etc.
Ctrl+Shift-click-1	Extend node selection to the node clicked upon.
Ctrl-UP	Select parent.
Ctrl-DOWN	Select child.
Ctrl+Shift-UP	Select preceding sibling.
Ctrl+Shift-DOWN	Select following sibling.
ESCAPE LEFT	Extend selection to preceding sibling.
ESCAPE RIGHT ★★★	Extend selection to following sibling.
ESCAPE DOWN	Select all children.
ESCAPE ESCAPE	Cancel selection.

## Edit

click-2 ★★★	Move caret to the location clicked upon, then paste last selected <i>characters</i> before caret position. Corresponding option must have been turned on.
Ctrl-Z	Undo last change.
Ctrl-Y	Undo last undo (redo).
Ctrl-A ★★★	Repeat last repeatable command.
Ctrl+Shift-A	Show command history. Allows to select and repeat a command.
Ctrl-X	Cut selected text or nodes.
Ctrl-C	Copy selected text or nodes.
Ctrl-U	Paste before selected nodes.
Ctrl-V	Paste replacing selected nodes if any. Otherwise paste at caret position.
Ctrl-W	Paste after selected nodes.
Ctrl-K	Delete selected text or nodes.
Ctrl-R	Replace selected nodes by an empty element or text node.
Ctrl-H	Insert empty element or text node before selected nodes.
Ctrl-I	Insert empty element or text node at caret position.
Ctrl-J	Insert empty element or text node after selected nodes.
Ctrl+Shift-X ★★★	Using the <b>Link</b> tool, change the target of selected link or convert the selection to a link or insert a link at caret position.
INSERT ★★★	Insert an empty text node after selected nodes.
Shift-INSERT	Insert an empty text node before selected nodes.
Ctrl-INSERT	Insert same element after selected element.
Ctrl+Shift-INSERT	Insert same element before selected element.
ESCAPE INSERT ★★★	Switches from insert mode to overwrite mode and the other way around.
Ctrl-T	Convert selected text or nodes to another element or to plain text.

Ctrl+Shift-T	Wrap selected text or nodes into a new parent element.
ESCAPE ENTER	Split <i>explicitly selected element</i> in two at caret position.
ESCAPE BACK_SPACE	Join <i>explicitly selected element</i> with preceding same element.
ESCAPE DELETE	Join <i>explicitly selected element</i> with following same element.
ESCAPE 1	Converts selected text to lower case. If no text is selected, operates on word containing caret.
ESCAPE u	Converts selected text to upper case.
ESCAPE c	Changes the first letter of all words found in selected text to upper case.
ESCAPE n ★★★	Inserts at caret position a <i>character</i> specified using its entity name (e.g. mdash).

## Modular documents

Ctrl+Shift-C	Copy a <i>reference</i> to selected elements. (After that, you can paste this reference elsewhere to build a modular document.)
Ctrl+Shift-R	Using the <b>Include</b> tool, insert an element reference at caret position.
Ctrl+Shift-B	Switch to window containing referencing document (the modular document), if any.
Ctrl+Shift-E	Switch to window containing referenced document (the module). Open this document if needed to.

## Search

Ctrl-F	Search text.
Ctrl+Shift-F	Search text backwards.
Ctrl-M	Search/replace text.
Ctrl+Shift-M	Search/replace text backwards.
Ctrl-G	Repeat previous search.
Ctrl+Shift-G	Repeat previous search backwards.
ESCAPE f	Find element.
ESCAPE g	Find element again, that is, repeat last search.
ESCAPE b	Add or remove a bookmark at caret position.
ESCAPE j	Move the caret to the last visited bookmark or move it back to its initial position.
ESCAPE <	Move the caret to the bookmark which precedes it.
ESCAPE >	Move the caret to the bookmark which follows it.

## View

Ctrl-L	Rebuild document view (deep redraw).
Ctrl+Shift-L	Center selection on screen.
Ctrl-wheel	Changes the size of the text in the document view.

## Tools

Ctrl-E	Edit the attributes of selected element.
Ctrl+Shift-V	Check document validity.
Ctrl+Shift-S	Check spelling.
Ctrl+Shift-O	Open element or attribute content in helper application.

Ctrl+Shift-D	Edit document in helper application.
Ctrl+Shift-I	Insert/edit spreadsheet formula.
ESCAPE m	Start/stop recording of macro.
ESCAPE q	Cancel recording of macro.
ESCAPE p	Execute (replay) recorded macro.
ESCAPE s	Search text. Shows special dialog box allowing to extend the text selection. Especially useful when recording a macro.
ESCAPE x	Execute command. Requires specifying its name and parameter.

## Window

Ctrl+Shift-W	Close current window.
Ctrl+Shift-P	Switch to preceding window.
Ctrl+Shift-N	Switch to following window.

## Help

F1	Show help browser.
Shift-F1	Show content model of selected element.

## If an XHTML document or a DocBook document or a DITA topic is opened

Drag&Drop	On an image, changes its source. On an external link, changes its target.
ENTER	Insert a newline character if possible. Otherwise, split paragraph.
DELETE	Delete selection if any. Otherwise, if caret is at the end of a paragraph, join with following paragraph. Otherwise, delete character following caret.
BACK_SPACE	Delete selection if any. Otherwise, if caret is at the beginning of a paragraph, join with preceding paragraph. Otherwise, delete character preceding caret.
Ctrl-ENTER ★★★	Add paragraph or list item after the paragraph or list item which is the ancestor of selected node.
Ctrl+Shift-ENTER	Add paragraph or list item before the paragraph or list item which is the ancestor of selected node.

## If an XHTML document is opened

Shift-ENTER	Insert a <code>br</code> element at caret position.
F5	Preview the document being edited in the Web browser.

## If a DocBook document or a DITA map is opened

F2 UP	Swap <i>explicitly selected node</i> with its preceding sibling (move up).
F2 DOWN	Swap <i>explicitly selected node</i> with its following sibling (move down).
F2 LEFT	Promote <i>explicitly selected element</i> (typically a section).
F2 RIGHT	Demote <i>explicitly selected element</i> (typically a section).